



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- FRF eligible
- FRF ineligible
- Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
- (2) Premium Pay
- (3) Government Services/Lost Revenue
- (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: _____

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: Crownpoint Chapter Date prepared: 4/12/2023

Chapter's P.O. Box 336 phone/email: 5057862130/crownpoint@navajochapters.org
mailing address: Crownpoint, NM 87313 website (if any): crownpoint.navajochapters.org

This Form prepared by: Felicia A. Singer phone/email: 5057862130
Accounts Maintenance Specialist fjohn@nncchapters.org
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Cleaning Supplies

Chapter President: Rita Capitan phone & email: rcapitan@naataanii.org

Chapter Vice-President: Leonard Perry phone & email: philohis@yahoo.com

Chapter Secretary: Helen Murphy phone & email: ahsbulldogs68@yahoo.com

Chapter Treasurer: Helen Murphy phone & email: ahsbulldogs68@yahoo.com

Chapter Manager or CSC: Aaron Edsitty, CSC phone & email: crownpoint@navajochapters.org

DCD/Chapter ASO: Casey Begay phone & email: casey_begay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): n/a

document attached

Amount of FRF requested: 50000 FRF funding period: January 1, 2023 to December 31, 2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Crownpoint Chapter-Cleaning Supplies. The virus that causes COVID-19 can land on surfaces. It's possible for people to become infected if they touch those surfaces and then touch their nose, mouth, or eyes. In most situations, the risk of infection from touching a surface is low. The most reliable way to prevent infection from surfaces is to regularly wash hands with soap and water or use alcohol-based hand sanitizer. Purchase supplies Bleach/Clorox, Pinesole, Latex Gloves, 3 Ply Face Mask, Face Shields, Disinfectant Spray, Disinfectant Wipes, lysol spray, hand sanitizer(various sizes) also At-Home Rapid Test Kits, paper towel, tissue, other preventative supplies.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Crownpoint Chapter Navajo Nation Registered Voters. Chapter essential personnel, elderly, single families, high risk individuals and all community members in need of supplies.

document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2026:

Once approved and fully funded, the Cleaning supplies will be implemented immediately and used when needed throughout the year when needed.

document attached

(d) Identify who will be responsible for implementing the Program or Project:

Crownpoint Chapter Staff
Community Services Coordinator, Aaron Edsitty
Felicia A. Singer, Accounts Maintenance Specialist
Helen Murphy, Crownpoint Chapter Sec./Treas
Rita Capitan, Crownpoint Chapter President, Leonard Perry, Chapter Vice-President

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Cleaning supplies will be a ONE TIME usage to assist with, at at a one-time usages of all cleaning supplies.

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

Other
Other Public Health Services 1.14

Public Health
Personal Protective Equipment 1.5 1

Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)^
1.7

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Crownpoint Chapter Resolution CPCS 23-04-03

Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

Chapter's Preparer: Felicia Singer
Digitally signed by Felicia Singer
Date: 2023.04.13 15:28:10 -06'00'
signature of Preparer/CONTACT PERSON

Approved by: Rita Capitan
Digitally signed by Rita Capitan
Date: 2023.04.13 15:29:14 -06'00'
signature of Chapter President (or Vice-President)

Approved by: AARON EDSITTY
Digitally signed by AARON EDSITTY
Date: 2023.04.13 15:28:26 -06'00'
signature of CSC

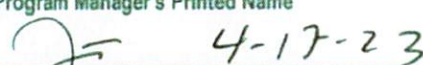
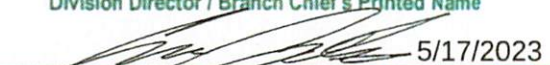
Approved by: *[Signature]*
signature of Chapter ASO

Approved to submit for Review: *[Signature]*
signature of DCD Director

FY 2023

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>CROWNPOINT CHAPTER - CLEANING SUPPLIES</u>		Division/Branch: <u>DCD/ EXECUTIVE</u>				
Prepared By: <u>FSINGER, AMS</u>		Phone No.: <u>505-786-2130</u>		Email Address: <u>crownpoint@navajochapters.org</u>				
PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
NNFRF	1/1/23-12/31/2026	50,000.00	100%	2001 Personnel Expenses				
				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies	6	0	50,000	50,000
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	50,000.00	50,000
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:		0	0	
				Total # of Vehicles Budgeted:		0	0	
TOTAL:				\$50,000.00	100%			
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.								
SUBMITTED BY: <u>James Adakai, Deputy Director</u>			APPROVED BY: <u>Calvin Castillo, Executive Director</u>					
Program Manager's Printed Name			Division Director / Branch Chief's Printed Name					
 4-17-23			 5/17/2023					
Program Manager's Signature and Date			Division Director / Branch Chief's Signature and Date					

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:
 Business Unit No.: NEW Program Name/Title: CROWNPOINT CHAPTER - CLEANING SUPPLIES

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:
 Resolution #CPCS 23-04-03.

PART III. PROGRAM PERFORMANCE CRITERIA:

	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:

Cleaning supplies to combat covid-19 and other viruses

Program Performance Measure/Objective:

One-time cleaning supplies to prevent viruses to individuals

100		100		100		100	
-----	--	-----	--	-----	--	-----	--

2. Goal Statement:

Program Performance Measure/Objective:

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3. Goal Statement:

Program Performance Measure/Objective:

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4. Goal Statement:

Program Performance Measure/Objective:

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5. Goal Statement:

Program Performance Measure/Objective:

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

James Adakai, Deputy Director

 Program Manager's Printed Name

 Program Manager's Signature and Date
 4-17-23

Calvin Castillo, Executive Director

 Division Director/Branch Chief's Printed Name

 Division Director/Branch Chief's Signature and Date
 5/17/2023

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>CROWNPOINT CHAPTER - CLEANING SUPPLIES</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
4410	OPERATING SUPPLIES		50,000
	4420 General Operating Supplies	25,000	
	4490 Custodial Supplies	25,000	
	To purchase cleaning supplies, such ash cleanign and disinfecting supplies, clorox, pinesole, disinfectant wipes latex cloes, 3 ply face mask, face shields, sprays, wipes, lysol prays, Al-Home rapid covid test kids but not limited too		
TOTAL		50,000	50,000

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

PART I. Business Unit No.: <u>NEW</u> Project Title: <u>CROWNPOINT CHAPTER - CLEANING SUPPLIES</u> Project Description: <u>TO PURCHASE CLEANING DISINFECTANT SUPPLIES</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification													PART II. Project Information Project Type: <u>CLEANING SUPPLIES</u> Planned Start Date: <u>1/1/2023</u> Planned End Date: <u>12/31/2026</u> Project Manager: <u>AARON EDSITTY</u>																	
PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																													
To purchase cleaning disinfectant supple for the community	FY <u>2023</u>												FY <u>2024</u>						Expected Completion Date if project exceeds 8 FY Qtrs.											
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date 12/31/26					
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M
\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL									
PART V. Expected Quarterly Expenditures																						25,000.00 25,000.00 \$50,000.00								

FOR OMB USE ONLY: Resolution No: _____ FMIS Set Up Date: _____ Company No: _____ OMB Analyst: _____

NAVAJO NATION

**DR. BIL NYGREN
PRESIDENT**

**CROWNPOINT CHAPTER
P.O. Box 336
Crownpoint, New Mexico 87313**

**RICHELLE MONTOYA
VICE PRESIDENT**



Phone (505) 786-2130/2131 Fax (505) 786-2136

Website: www.crownpoint.navajochapters.org Email: crownpoint@navajochapters.org

Rita Capitan, President

Leonard Perry, Vice President

Helen Murphy, Secretary/Treasurer

Danny Simpson, Council Delegate

Herbert Enrico, Land Board Member

Chapter Administration

Aaron Edsity, Community Services Coordinator
Email: aedsity@nncchapters.org

Felicia A. Singer, Accounts Maintenance Specialist
Email: fsinger@nncchapters.org

RESOLUTION: CPCS 23-04-03

SUPPORT RESOLUTION TO REQUEST \$50,000 FROM THE NAVAJO NATION ARPA FISCAL RECOVERY & EXPENDITURE PLAN FUNDS VIA THE \$8.8 REGIONAL COUNCIL DELEGATE EXPENDITURE FUNDS FOR CLEANING SUPPLIES FOR THE CROWNPOINT CHAPTER AND ITS REGISTERED MEMBERS.

WHEREAS:

1. Pursuant to NNC Title 26, The Crownpoint Chapter located in McKinley County, is recognized as a local government entity of the Navajo Nation established and a duly certified chapter of the Navajo Nation to exercise local governing powers to review and support activities benefitting the chapter community; and
2. As a local governmental unit of the Navajo Nation authorized by 2 N.T.C. Section 4001 and 4028 (a) to review and promote matters that affect the local community and to make appropriate recommendations to the Navajo Nation, Federal, State, County, and local o agencies for consideration and approval; and
3. The Crownpoint Chapter recognizes that the Covid Pandemic is not 100 % over and as we go forward, a large percent of the registered members of the community are still very cautious and prefer to be assisted with PPEs to continue to be safe and vigilant for their families who either can't afford cleaning supplies and especially the ones who still do not have running water and electric in their homes; and
4. The Crownpoint Chapter recognizes that our chapter meeting room is used for gatherings more and more and we are in need of cleaning supplies at all times to accommodate a clean and safe meeting room at all times for community use.

THEREFORE, BE IT RESOLVED THAT;

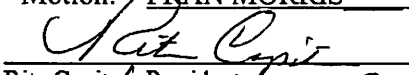
1. The Crownpoint Chapters' request in the amount of \$50,000 for cleaning supplies is essential and in order to keep it's community safe and healthy, the supplies are necessary until such time the Covid Pandemic is deemed "100% gone". A majority of our community are still afraid of the pandemic and people are still dying from covid.
2. The Crownpoint Chapter affirms that the Chapter will use the awarded Fiscal Recovery Funds and Implement this FRF Expenditure Plan in compliance with the ARPA Regulations, and with all applicable Federal and Navajo Nation Laws, Regulations, and Policies.

C-E-R-T-I-F-I-C-A-T-I-O-N

WE HEREBY CERTIFY that the foregoing resolution was duly considered by the Crownpoint Chapter membership at a duly called regular meeting at Crownpoint Chapter, (McKinley County) New Mexico, at which a quorum was present and that same was passed by a vote of 9 in favor, 0 opposed and 2 abstained on the 6th day of April, 2023.

Continue Page 2. RESOLUTION: CPCS 23-04-03

Motion: FRAN MORRIS

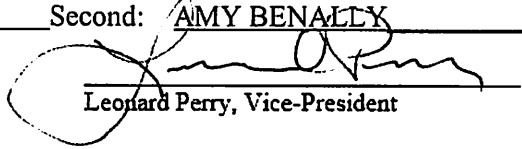


Rita Capitan, President



Helen Murphy, Secretary / Treasurer

Second: AMY BENALLY



Leonard Perry, Vice-President

Danny Simpson, Council Delegate